

Housekeeping Suggestions for your Weekly Plan

DAILY

- Make Beds
- Couch/Throw Pillow Straighten
- Fold Throw Blankets
- Main Room Tidy
- Load/Unload Dishwasher
- Check Trash/Recycling
- Wipe Surfaces of Kitchen and Baths
- Vacuum/Sweep Messes
- Go Through Mail
- One Load of Laundry (Wash, Dry, and Put Away)
- Night Time Room Tidy (All Rooms)

WEEKLY

- Strip Beds and Wash Sheets
- Bathroom Deep Clean (Toilets, Mirrors, and Showers)
- Dust
- Vacuum (Whole House)
- Sweep and Mop (hard surface floors)
- Kitchen Deep Clean (Inside Microwave, Cabinet Wipe Down, Inside Refrigerator)
- Sweep Porch or Patio

BIWEEKLY or MONTHLY

- Clean Out Cars
- Clean Windows
- Wash Bath Mats, Shower Curtains, Area Rugs
- Spot Clean Walls and Baseboards
- Dust Ceiling Fans, Light Fixtures
- Do a De-clutter Day
- Clean Out Junk Drawer
- Clean Comforters or Duvets
- Clean Out Pantry
- Dust Blinds or Curtains
- Tidy Bookshelves
- Tidy Garage/Basement